



The Florence E. Potts Memorial Foundation Teacher Mini-Grant Application

The FEP Memorial Foundation was established in honor of Florence E. Potts. An educator with lifelong ties to the City of Detroit. Florence served nearly 30 years with the Detroit Public School system serving students with learning disabilities from Elementary to High School. She lived her life with class, dignity and a desire to help young people achieve their dreams.

Our organization would like to thank teachers for the excellent job they do teaching, encouraging, and mentoring students. The FEP Memorial Foundation aims to support your efforts by providing resources that are not budgeted by your school. We designate a certain amount of funds to be awarded twice per school year.

Submission Periods will be announced during the 2018-2019 School year



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Applicant Name: Email Address:	Position:
School: Address:	Department:
Grade(s) Impacted:	Number of Students Impacted:
Subject Area:	

Have you received permission from your school's leadership to apply for this grant? Y N

Rationale and Objectives: Please state two or more instructional objectives that correlate your curriculum with your proposed project/need. Give the purpose of the project/need, describe what you hope to accomplish, and how the project/need will enrich the student's experiences.



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Total Amount of Grant Requested: \$ _____

Date Needed: _____

Can this request be granted in part and still meet the objective?: _____

Could this request be covered by the school, State or County Budget?: _____

If your grant is approved please check below how you would like FEPMF to disburse the funds.

- Payment with order sent directly to vendor: _____
- Payment with invoice sent directly to vendor: _____
- Reimbursement of receipt to teacher: _____